

Team Name: _____ Mixed _____
 _____ Women _____
 _____ High School _____

Photo Roster Checklist

Captains - please fill out top part

Captain's Name: _____

Phone Number: _____

Race Director's use only

1. Pocket pages oriented correctly:
 - Binder holes at top of both pages. _____
 - Pocket openings on right sides. _____

2. **Team Name cards** in lower right pockets on **front side only** of both pocket pages. (2 Team Name cards total) _____

3. Team Member and Borrowed cards on back side of first sheet should be inserted in opposite direction from front side. (So sheet can be flipped over.) _____

4. Legibly printed names - Captains, please do this before getting team member signatures. _____

5. Team Member and Borrowed cards in alphabetical order by last name. _____

6. Passport-sized team member photos, properly oriented. _____
No hats, dark glasses or shadows.
Digitally distorted pictures will not be accepted.

7. Each Team Member Card must have at least one designation circled: Paddler, FC, Caller or Tiller. _____

8. Borrowed Flag Catcher, Caller or Tiller Cards may have only those 3 designations circled. No photo required _____

9. Check team member and borrowed cards against typed list of names provided by the team captain to make sure all cards are present _____

10. Seal pocket pages and have captain initial here: _____